

CIRCULAR

9 Sub:- Writing up of the RTC Forms.

Important

It has been brought to the notice of Government, that during the test-check of the entries in some of the RTC forms by the District Statistical Officers, a number of omissions and commissions as listed below were found:

1. The crop abstract was not put up in respect of some villages.
2. The totals obtained by adding up the figures from the RTC forms did not tally with the abstract put up, indicating that the totalling was done without care.
3. In some survey numbers, the break up given was not equal to the total extent of the survey numbers.
4. Crop details were not given against some survey numbers.
5. The names of crops were given against some survey numbers but not the extent.
6. Area sown during summer season was not recorded in a large numbers of villages, thereby omitting a huge area under cultivation.
7. RTC was not being written up in some villages.

The Deputy Commissioners are hereby requested to kindly instruct the Tahsildars to ensure accuracy of the details entered in the forms and also to see that all the columns are filled up correctly. If the information against any column is nil, it may be indicated as such without having the column blank.

The District Statistical Officers are also authorised to check the RTC forms and ensure accuracy of the details entered in the forms.

sd:

Under Secretary to Government,
Revenue Department.Office of the Deputy Commissioner,
Hassan, dated 30th July, 1971.MEMO

Copy of the above is forwarded to the Assistant Commissioners of Hassan and Sakaleshpur Sub-Divisions and all the Tahsildars in the District for information and to take necessary action to ensure accuracy of the details entered in the form and also to see that all the columns are filled in R.T.C forms as directed in the last para of the Govt. ~~letter~~. Circular.

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For Deputy Commissioner,

Please
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Send copy to
R2/c