

Office of the Commissioner
Department of Survey, Settlement and
Land Records, K.R Circle, Bangalore
☎ : 91-080-22212408,
☎ : 91-080-22277528

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No: TNL/ADM.Circular. 25/2009-2010.

Dated: 08-12-2009.

CIRCULAR

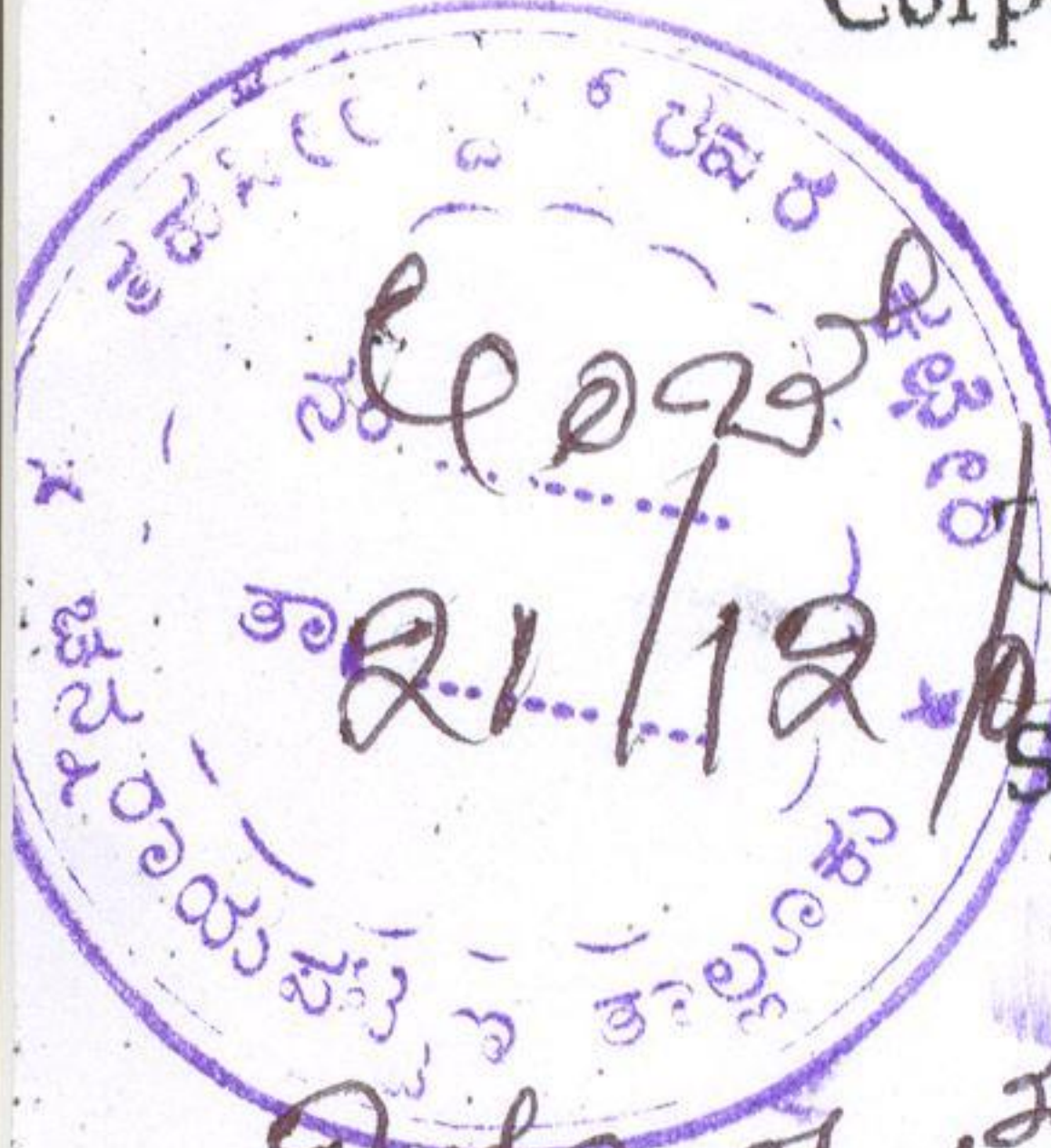
- Sub: Guidelines on Indexing and cataloguing of records in Revenue Department - reg.
- Ref: 1. Government Circular No. RD 55 MRR 2009 dated 11.08.2009
2. Government Circular No. RD 55 MRR 2009 dated 31.08.2008

The Government had ordered Indexing and Cataloguing of the records as per directions contained in circular at reference (1) and (2) above. While directions had been given vide Circular at reference (1) to complete the Indexing and cataloguing work in a month's time, almost 4 months have passed and the progress is not up to expected levels. You are requested to ensure that Indexing and Cataloguing work of all files and registers finishes by end of December 2009 without fail. Failure to do so may lead to disciplinary action by the Government.

The Government has set up the Task Force for protection of Government Land vide order No. RD 556 LGB 2009, Bangalore dated 19.09.2009. The Task Force has desired that the encroachment on Government land should immediately be found out, across the State. It is therefore decided that while the Tahsildars take up the Indexing and Cataloguing work, as per the circular at ref(1) they first finish the Indexing and Cataloguing of land grant related registers and land grant related files on priority so that Form 1 - 5 filling can be immediately started. It is ordered that in next 15 days, i.e by 22-12-2009 all the Tahsildars will atleast finish the Indexing and Cataloguing of above category of files and registers.

Failure to do so would lead to the concerned Tahsildars being asked to present himself before the Task Force Committee for explanation. It is hoped that as per the above time lines Indexing and Cataloguing of at least the above types of files will be completed. The compliance of these directions may please be reported to the office of Managing Director, Public Land Corporation and Commissioner, Survey Settlement and Land Records.

CO I
15-12-09



(V. Manjula)
Secretary, Revenue and Ex-officio,
Managing Director K.P.L.C. Ltd.
Bangalore.

(Rajeev Chawla)
Commissioner,
Survey, Settlement and Land Records,
Bangalore.

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On 17-12-09

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