

GOVERNMENT OF KARNATAKA

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No. BMC/91/2005

Office of the Special Secretary,  
Bhoomi Monitoring Cell, Revenue Dept.  
Bangalore, dated: 11<sup>th</sup> October 2005

Notification

In terms of Section 4(1)(b) of Right to Information Act 2005 (Central Act 22 of 2005), The following details are published:

(i) Particulars of Bhoomi Monitoring Cell, functions and duties:-

The Bhoomi Monitoring Cell in the Department of Revenue is functioning in the 1<sup>st</sup> floor, Second stage of M.S.Building, Bangalore. The main object of the Bhoomi Monitoring Cell is to computerize, maintain and delivery of land records of agricultural land in all the 177 taluks in Karnataka state. The entire project is monitored by the Special Secretary (Bhoomi) at the Government level. The Bhoomi Monitoring Cell is monitoring the day to day activities of the functioning of Bhoomi project pertaining to administrative and technical matters. Sri. Rajeev Chawla, I.A.S, Special Secretary to Government (Bhoomi), Revenue Department is the administrative head for the Bhoomi Monitoring cell under whom the Bhoomi Monitoring Cell is created as a field body. The issues of escalated to the Special Secretary(Bhoomi) either by Deputy Commissioners, Taluka Tahsildars, District consultants or by Tahsildar, Bhoomi Monitoring Cell. The solutions are provided in consultation with the Secretary, Revenue Department. In Government order No.RD 60 MRR 2002 dt:-24/1/2004 the Bhoomi Monitoring Cell has been setup creating certain administrative and technical posts.

The functions and duties of the Bhoomi Monitoring Cell are as follows-

Administrative:

- ☐ Monitoring the implementation of the computerization of land records scheme.
- ☐ Inspecting implementation of Bhoomi scheme in various taluks
- ☐ Preparation of Action Plan (every financial year)
- ☐ To work as help desk for Bhoomi scheme
- ☐ Organizing training for Village Accountants and other officials.
- ☐ Issues related to Facility Manger.
- ☐ Clarifying the Administrative issues faced by taluk and district administration pertaining to this project.
- ☐ Recommending the proposal of Deputy Commissioners pertaining to utilization of user charges to Government.
- ☐ Recommending the Government to issues necessary guidelines and Circulars relating to this program from time to time.

Handwritten notes and signatures on the left margin, including '8/16', 'HSA', and '31/10/05'.



ನಂ. ಆ.ಆ. ೨೨ (೨೦೦೫-೦೬) ೧೦೫-೦೬

ಪ್ರತಿಯನ್ನು ಉಪವಿಭಾಗದ ಅಧಿಕಾರಿಗಳಿಗೆ ಮತ್ತು ಸಹಾಯಕ ಸಚಿವರುಗಳಿಗೆ ಉಪಯುಕ್ತವಾಗಿ ರವಾನಿಸಿದೆ.

ನಂ. ಭೂಮಿ/೨೦೦೫/೦೫-೦೬

ಜಿಲ್ಲಾ ಅಧಿಕಾರಿಗಳ ಪರಿವಾಗಿ  
ಸಹಾಯಕ ಜಿಲ್ಲಾ ಅಧಿಕಾರಿಗಳಿಗೆ

- ≡ To recommend the necessary change request related to the software.
- ≡ Issue of Holograms to the Districts.
- ≡ Stock maintenance of Holograms
- ≡ Monitoring of user charges and their expenditure.
- ≡ Compilation of monthly reports like – User Charges, PD Account maintenance, Use of Holograms, Mutation pendency statement.
- ≡ Suggesting of new projects to the Government.
- ≡ To work out the Strategy for implementing the new projects with consultation with the Technical team.
- ≡ Recommending the names of the franchise for setting up of PPP Kiosks at the village level after the approval forwarded by Deputy Commissioners to the Government.
- ≡ Issue related to Simputers.
- ≡ Computerisation of Non-Agricultural Land.
- ≡ Computerisation of Spatial Data
- ≡ Integrating Kaveri with Bhoomi
- ≡ Service matters related to officials working in Cell

#### Technical:

- ≡ Working towards stabilization of Bhoomi Data
- ≡ Collecting all Bhoomi datas of various taluks, analysing and pointing out various deficiencies in the same
- ≡ Debugging of the software.
- ≡ Co-ordinate with NIC for solving technical problems of the Bhoomi centre.
- ≡ To suggest the technical feasibility of the change request presented to NIC.
- ≡ Monitor the functioning of the VSAT network to be set up by Revenue Department.
- ≡ Monitor the replication of Bhoomi Data at the State Data Centre to be set up by Department of e-Governance and report the problems to the service provider (Microsoft)
- ≡ Distributing software obtained from NIC to various Districts.
- ≡ Sending time limited software, getting various reports and analysing them.
- ≡ Implementation new projects.
- ≡ Connecting the Taluks to the State Data Centre.
- ≡ Helping in the technical details pertaining to computerisation of Non-Agricultural Land and Spatial Data.
- ≡ Handling the technical issue relating to Simputers
- ≡ Helping the Administrative staff in preparing the Action Plan.
- ≡ Conducting user acceptance test for new releases.
- ≡ Testing.

(ii) The powers and duties of the officers and employees are as follows

#### **1. Special Secretary (Bhoomi)/ Revenue Department**

- ≡ Processing of Bhoomi files for release of funds and for issue of clarifications on various legal issues recommended by Bhoomi Monitoring Cell.
- ≡ Issue of guidelines and Circulars relating to program recommended by Bhoomi Monitoring Cell.
- ≡ Release of funds out of State and Central funds.
- ≡ Overall Monitoring of the scheme.
- ≡ Approval of new projects proposed by Bhoomi Monitoring Cell

- ≡ Approval of franchise for setting up of PPP Kiosks at the village level recommended by Bhoomi Monitoring Cell.
- ≡ Approval of funds to be utilized out of the user charges.

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## 2. Assistant Commissioner

He shall be responsible for the day to day functioning of the Cell and also monitor the day to day functioning of Bhoomi Project. He shall also allocate the work to the official of the Cell other than DD (LR). Assistant Commissioner shall also provide full support and guidance to DD (LR) in handling the projects entrusted by Special Secretary.

## 3. Deputy Director (LR)

DD (LR) shall be responsible in implementation of the following projects

- ≡ Computerisation of Non-Agricultural Land.
- ≡ Computerisation of Spatial Data.
- ≡ Implementation of Media Lab Asia Projects
- ≡ Scanning of RTCs
- ≡ Digitalization of records and
- ≡ Any work entrusted by Special Secretary.

DD (LR) may take the assistance of any member of the BMC in implementation of these projects.

## 4. Tahsildar

Tahsildar shall be the head of the cell and will carry out the duties of the Assistant Commissioner till the post of Assistant Commissioner is filled. Therefore he shall allocate the work to the members of the cell based on the above responsibilities to be carried out by the cell with approval of Special Secretary (Bhoomi).

(iii) The rules regulations, instructions manuals and records, held by it or under control or used for discharging functions:

Karnataka Land revenue Act & Rules

Karnataka Land Reforms Act & Rules

Karnataka Government Secretariat Manual of Office Procedure

Karnataka Transparency in public procurement Act.

(iv) Statement of the categories of documents that are held by it or under its control:

Government Orders

Circulars

Notifications

- (v) The particulars of any arrangement that exists for consultation, with or representation by, the members of the public in relation to the formulation of policy or implementation there of :

The general public can approach any of the above officers during the visiting hours of any working day i.e from 3.30 PM to 5.30 PM.

- (Vi) Statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public :

Bhoomi Advisory Committee

State Level Committee

User Charges Committee

Computerization of Non-Agricultural Lands

Technical Advisory Panel Committee

Meetings of these committees are not open for the public. However, the minutes of these meetings, which are not confidential in nature, are accessible to public, on request.

- (Vii) A Directory of its officers and employees :

SI No	Designation	Name	Telephone No
1	Special Secretary (Bhoomi)	Rajeev Chawla	22353953
2	Tahsildar	G.S.Manjachar	22388075
3	Deputy Director (LR)	Shivarudraiah	22388075
4	Deputy Tahsildar	K.S.Gurumurthy	22388075
5	Assistant	Saqib Rahman	22388075
6	Assistant	M.Rajshekar	22388075
7	Peon (Group-D)	Puttagouramma	22388075

- (Viii) Monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations :

SI No	Designation	Name	Remuneration
1	Special Secretary (Bhoomi)	Rajeev Chawla	38612.00
2	Tahsildar	G.S.Manjachar	18402.00
3	Deputy Director (LR)	Shivarudraiah	14900.00
4	Deputy Tahsildar	K.S.Gurumurthy	15000.00
5	Assistant	Saqib Rahman	5869.00
6	Assistant	M.Rajshekar	5921.00
7	Peon (Group-D)	Puttagouramma	6659.00

(ix) Budget allocated to each agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made :

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In this case the agencies are the Deputy Commissioners and the Deputy Commissioners have with them the user charges collected for the kiosks and kept under their PD Account. They use these funds as per the recommendations of the User Charges Committee chaired by Principal Secretary/ Secretary, Revenue Department.

Other than the user charges the budget are allocated in the following head of accounts

SI No	Head of Account	Budget (in lakhs)
1	2506-00-101-5-01-125 Modernisation	60.00
2	2506-00-101-5-10-Computerisation of Land Records (100% Centrally Sponsored Scheme)	600.00
3	2506-00-800-0-02-015-Digitisation of Records-Training	10.00

(X) Manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes :

Special Secretary (Bhoomi) is not handling any subsidy programmes.

(Xi) Particulars of recipients of concessions, permits or authorizations granting by it :

There are no particulars of recipients of concessions, permits or authorizations granted under Bhoomi Project.

(Xii) Details in respect of the information, available to or held by it, reduced in an electronic form

Government Orders

Circulars

(Xiii) Particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use :

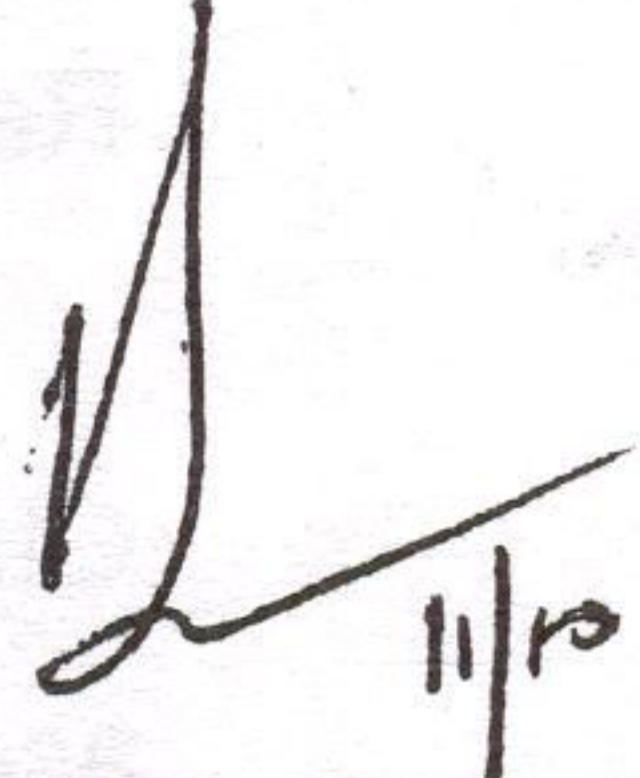
The general public can approach any of the officers during the office hours of any working day i.e 3.30 PM to 5.30 PM. No library or reading room is maintained.

(Xiv) Names, designations and other particulars of the Public Information Officers :

SI No	Name	Designation	
1	Sri Manjachar	Tahsildar, Bhoomi Monitoring Cell	Appellate Authority
2	Sri K.S Gurumurthy	Deputy Tahsildar, Bhoomi Monitoring Cell	Public Information Officer

(XV) Such other information as may be prescribed; and thereafter update these publications every year :

As and when required, the information would be updated.



(RAJEEV CHAWLA)  
Special Secretary (Bhoomi)  
Revenue Department

To,

The compiler, Karnataka Gazette with a request to publish in the next issue and to supply 100 copies to this office.

Copy to:

1. The State Chief Information Commissioner, 302, Vidhana Soudha, Bangalore.
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