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GOVERNMENT OF KARNATAKA

No. RD 7 MRR 2004

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M.S. Building,
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CIRCULAR

Sub: Bhoomi – vigilance in data entry of the mutation transactions – strict instructions – reg.

It has been noted that after the First In First Out policy was put in place in Bhoomi project for disposal of the mutation, some of the Revenue Inspectors are resorting to various unfair practices to by-pass the First In First Out policy.

Sometimes some mutation cases are closed by rejecting and reason being stated as “ವಿಲೇ ಇಡಲಾಗಿದೆ “ because of non-supply of documents. Similarly, sometimes the mutations are rejected citing the reason as “ wrong data entry” and therefore wrong generation of notice. In both cases, the data entry is being done again and fresh mutations are processed and approved.

Both the methods are highly illegal and are punishable under disciplinary Act. It is the responsibility of Revenue Inspector to get all the papers required for processing mutations with in 30 days of the waiting period and to take appropriate decision on the mutation. However, it is not permissible for a Revenue Inspector to dispose a mutation neither accepting nor rejecting a mutation for non-supply of the documents from the citizens. Therefore, it would not be permissible for the Revenue Inspector to dispose a mutation only on the ground of non-supply of the documents. The RR Shirastedar would not approve any such orders of the Revenue Inspector.

As far as the wrong data entry is concerned, it may be noted that, notice for a mutation is generated only after the Shirastedar approving the transaction for generation of notice. In case a wrong notice is generated, it only goes to show the carelessness of the Shirastedar. NIC now has been requested to modify the bhoomi software to provide one more radio button apart from the option of accepting or rejecting a mutation. This

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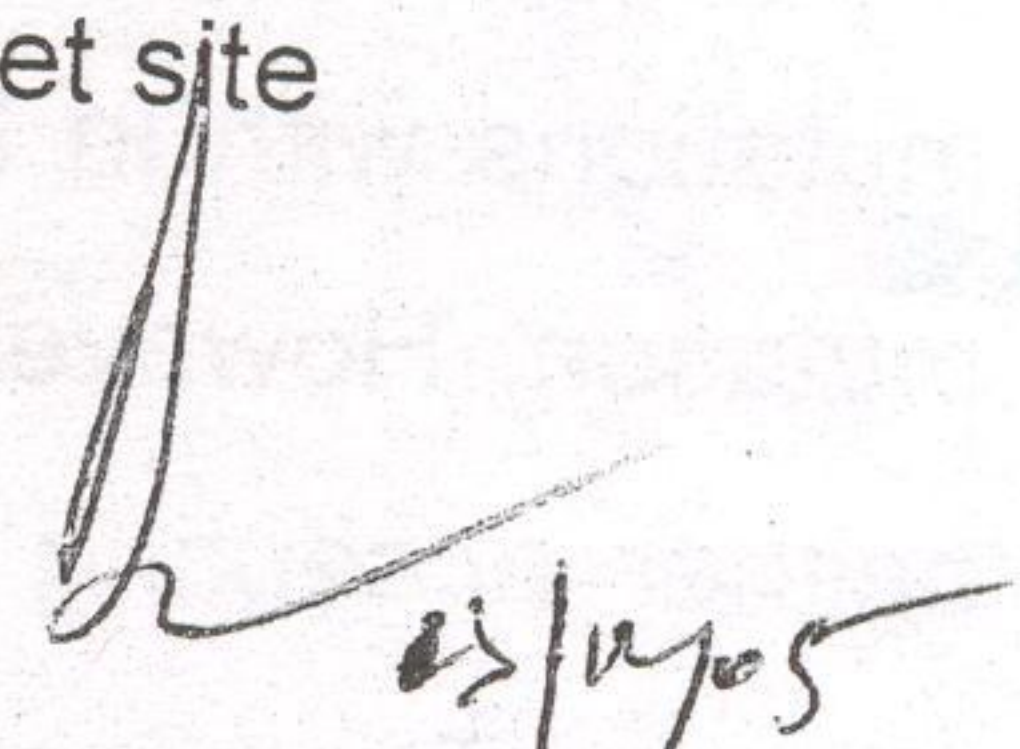
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radio button will be titled as "mutation rejected because of wrong data entry" If indeed wrong data entry takes place Revenue Inspector will reject the mutation by selecting this radio button and also by recording appropriate orders in the mutation register for rejecting this mutation. Needless to say like any other mutations, this mutation will also get approved by the Shirastedar. The Shirastedar would approve such rejected mutations when he is convinced himself with the mistake in the data entry work. It may be noted that, for all such rejections, the Shirastedar will be responsible because it is he who had approved the data entry for generation of notice.

A report will be generated which will show every month how many mutations have been rejected because of wrong data entry Deputy Commissioners would initiate disciplinary action against all such RR Shirastedars who approve such wrong data entry and thus generates the wrong notices. It is therefore, necessary that before Shirastedar approves any rejected mutations, he would personally verify whether such errors have indeed taken place.

In the circumstances explained above, a strict and vigilant care has to be taken to put an end to the generation of wrong checklists and notices. The administrative officers are advised to review the rejected mutation transactions periodically and caution the Shirastedars against the irregularities mentioned above.

This Circular is also available at the Revenue Department Internet site
<http://www.revdept.kar.nic.in>.


(RAJEEV CHAWLA)
Special Secretary to Government
Revenue Department (Bhoomi)

To,

1. All Deputy Commissioners
2. All Assistant Commissioners
3. All Tahsildars
4. All Bhoomi Shirastedars